



Australian Government



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ARCHIVES  
OF AUSTRALIA

# Your story, our history

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NAA: A9300, HALL J L

Series number: A9300

Control symbol: HALL J L

Barcode: 5252578

Number of pages: 38

HALL JOAN LEAKE : Service Number - 103627 : Date of birth - 24 Aug 1919 : Place of birth -  
ROEBOURNE WA : Place of enlistment - PERTH : Next of Kin - HALL HAROLD

WAAAF OFFICER

OFFICER

OFFICER

OFFICER



**IMPORTANT**

This File must be returned to  
OFFICERS RECORDS

**DIRECTORATE OF POSTINGS**

**PERSONAL FILE**

103627

H/S/p

Hall, J.L.



DEPARTMENT OF AIR.

MINUTE PAPER.

10228 3.42 St 9116 G.P.S.

(This side only to be written on.)

SUBJECT:

30/9/43 Appd. to comm. on prob. with rank P/5/0  
w.c.f. 22/5/43 Gay. 165/43

Prob. Appt. Conf. & promoted 3/0 wef. 22. 11. 43.  
Gay. 271. 23. 12. 43



PERSONAL RECORD OF SERVICE — AIRWOMEN  
1. \*PERMANENT FORCE 2. \*CIVILIAN FORCE

\*Strike out Force not applicable.  
*Copy - Original destroyed*

3. No. 103627. 4. SURNAME *HALL*. 5. CHRISTIAN NAMES *Joan Leah*. 6. No. 103627  
7. DATE OF BIRTH *24.5.1919*. 8. SINGLE *S*. 9. NEXT OF KIN *Mr. H. H. Hall*. 10. PERSON TO BE INFORMED OF CASUALTIES *Mr. H. H. Hall*.  
*Checked at unit* *32 Kings Park Rd. W.A.*  
11. RELIGION *Anglican*. 12. NATIONALITY *British*. 13. PREV. TRADE & TRADE QUALIFICATIONS. 14. ENLISTMENTS AND RE-ENGAGEMENTS. 15. PREV. NAVAL, MILITARY or AIR SERVICE. 16. DECORATIONS, MEDALS, MENTIONS, BADGES.

17. SPECIAL QUALIFICATIONS. 18. MUSTERINGS. 19. PROMOTIONS, RE-CLASSIFICATIONS, REDUCTIONS AND REVERSIONS. 20. MOVEMENTS AND MISCELLANEOUS ITEMS. 21. POSTINGS. 22. ATTACHMENTS.

18. MUSTERINGS. 19. PROMOTIONS, RE-CLASSIFICATIONS, REDUCTIONS AND REVERSIONS. 20. MOVEMENTS AND MISCELLANEOUS ITEMS. 21. POSTINGS. 22. ATTACHMENTS.

20. MOVEMENTS AND MISCELLANEOUS ITEMS. 21. POSTINGS. 22. ATTACHMENTS.

20. MOVEMENTS AND MISCELLANEOUS ITEMS. 21. POSTINGS. 22. ATTACHMENTS.



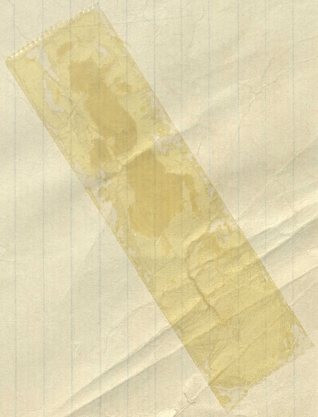
[illegible]







Appointment permanent force terminated . . . . .	Reason	Class	Date	Authority	Remarks	Address
Appointment citizen force terminated . . . . .						
Appointment to reserve . . . . .						
Appointment to reserve terminated . . . . .						
Transferred to retired list . . . . .						
CASUALTIES						
Movements			Attachments			
Seconded 29/03						
JUL 1 T.G. 12.8.43 - 26.8.43 incl. temp. duty 149172 29/03						
TO 6 Hoosh N.F. 29.11.43 PZ 80 29/03 6 Hoosh 9/43						
Caucas. 20.12.43 PZ 462 29/12 6 Hoosh 9/43						
TO IES. 28.12.43 to 8.1.44 RZ 81 29/12 731 11						
26/3 WD 8-15.7.44. Wed Area P34479 3 W.D. 29/41						
ADMISSIONS TO AND DISCHARGES FROM HOSPITALS						
Pay			From		To	Authority
EXAMINATIONS PASSED						
Nature			Result		Authority	





WA 264/75

MX 70709 )(R3) 21-10-75

103627

SECTOFF

HALL Joan Leake

24-8-1919

\*\*\*\*\* ENROLLMENT

\*\*\*\*\* AIRWOMAN: 4-1-43

\*\*\*\*\* AIRWOMAN: 21-5-43 On Being Granted a Commission

\*\*\*\*\* SO 22-5-43

26-6-47

Clerk General	4-1-43
Clerk	1-3-43
A&SD	22-5-43

ACW1	4-1-43
SO	22-5-43

POSTINGS AND  
MOVEMENTS:

1 RAAF Depot	Karrinyup	4-1-43
4 SFTS	Geraldton	6-2-43
School of Admin	Carlton	29-3-43
1 WAAF Depot	Preston	24-5-43
4 SD	Maylands	20-5-44
1 RD	Melbourne	17-9-45
5 PD (Staff)	Subiaco	8-10-45
WAHQ	Perth	26-9-46
RAAF Stn	Laverton	28-3-47
RAAF Stn (Terminated)	Laverton	26-6-47

HONOURS AND AWARDS: War Medal 1939-45, Australia Service Medal 1939-45, General Service Badge.

Certified that the above is a true and correct statement of the service of the abovenamed Veteran, who in World War II did not serve outside Australia, and did not serve for a period of 3 months or more in Northern Territory north of parallel 14.5° south latitude between 19-2-42 and 12-11-43.

16  
OFFICER IN CHARGE OF RECORDS

17 NOV 1975



ROYAL AUSTRALIAN AIR FORCE  
RECORD OF SERVICE - OFFICER  
EXTRACT FROM FORMS FP24 AND FP25

OUR REFERENCE: *AKOS RECORDS / WA 264/75*  
YOUR REFERENCE: *MX 70709 (X3) 21/10/75*  
NUMBER: *103627* RANK: *Sect 106A* NAME: *HALL Joan Leake.*  
DATE OF BIRTH: *24.8.1919*  
DATE OF ENLISTMENT: *Enrolment*  
AS AIRMAN: *AIR Woman. 11.1.43.*  
DATE OF DISCHARGE  
AS AIRMAN: *AK Woman. 21.5.43 D. Benk. GRANTED A Commission.*  
DATE OF APPOINTMENT  
AS PILOT OFFICER: *ASO. 22.5.43*  
APPOINTMENT  
TERMINATED: *21.6.47 On Demerit*  
NATURE OF SERVICE: *Clear General. 1.1.43.*  
*Clear 1.3.43.*  
*ASO 22.5.43.*

PROMOTIONS: *ACW 1 4.1.43*  
*~~ASO~~ 22.5.43*  
*~~56~~ 22.11.43*

POSTINGS AND MOVEMENTS:

<i>3 WAAF DEPT</i>	<i>HARRINGTON</i>	<i>11.1.43.</i>
<i>HSPTS</i>	<i>SHARLOT</i>	<i>6.2.43.</i>
<i>School of Admin.</i>	<i>CARTON.</i>	<i>29.3.43.</i>
<i>1 WAAF DEPT</i>	<i>PRESTON</i>	<i>24.5.43.</i>
<i>HSO.</i>	<i>MALANDS.</i>	<i>20.5.44</i>
<i>IRD</i>	<i>MELBOURNE</i>	<i>17.5.45.</i>
<i>SPD (STAND)</i>	<i>SUBIACO</i>	<i>8.10.45.</i>
<i>WAHQ</i>	<i>PERTH.</i>	<i>26.9.46</i>
<i>RAAFSIN</i>	<i>LAVERTON</i>	<i>28.3.47.</i>
<i>✓ (terminating)</i>	<i>✓</i>	<i>26.6.47</i>

*Honours Award.*  
*War Medal*  
*ASM.*  
*Red Service Badge.*



Certified that the above is a true and correct statement of the service of the abovenamed ex-member, who in World War II did not serve outside Australia, and did not serve for a period of 3 months or more in Northern Territory north of parallel 14.5° south latitude between 19.2.42 & 12.11.43.

10 NOV 1975

OFFICER IN CHARGE OF RECORDS





DEPARTMENT OF REPATRIATION AND COMPENSATION

P.O. Box F352  
Perth 6001

Western Australian Branch  
11-13 William Street Perth 6000

Telegrams 'Repatriation'

STD Code 092 Telephone 21 0131 Ext.

264/75

In reply quote: mx 70709 (R3)  
21/10/75.

The Secretary,  
Department of Air,  
CANBERRA. A.C.T. 2601.  
(Attention: D.G.P.S.)

LOGGED

re: HALL: JOAN LEAKE

Number 103627 Rank S/O

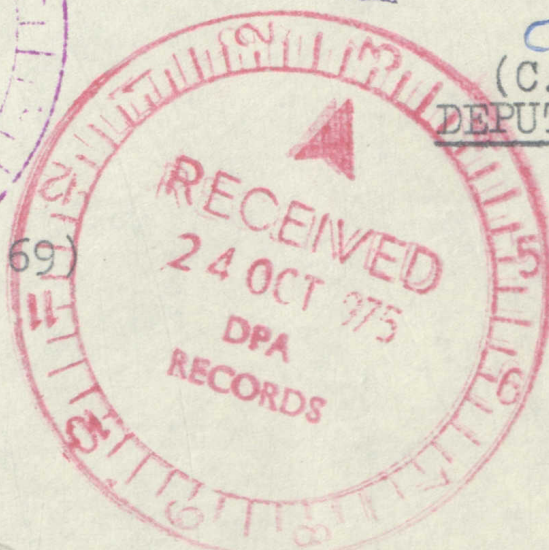
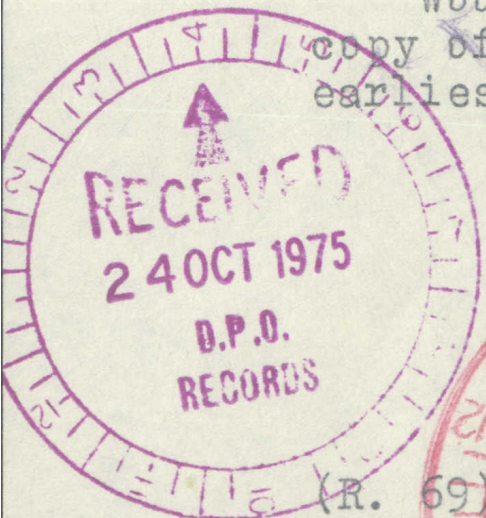
Address 22 UNION ST SUBIACO

Date of Death (if applicable) N/A

A claim has been lodged for benefits  
for the disablement of the abovenamed.  
~~death~~

Would you please forward a certified  
copy of Statement of Service at your  
earliest possible convenience.

C.J. Williams  
(C.J. WILLIAMS)  
DEPUTY COMMISSIONER. *B*



DGPS(R) N 21sh

~~DDO~~

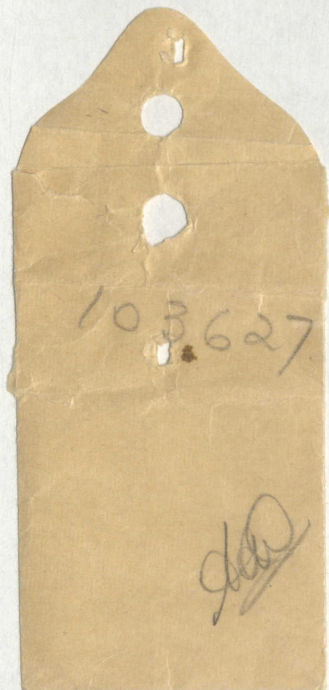




RECEIVED

23 OCT 75 08







0914

JUL 25 1947

RAAF.151/5/210  
----- MAY 130

Dear Madam, (872A)

A Certificate of Service and Discharge covering the period you were an airwoman and a Statement of Service covering the period you were an officer in the Women's Auxiliary Australian Air Force are forwarded herewith.

It is requested that you sign and return the attached form of receipt.

Yours faithfully,

Miss J.L. Hall,  
59 Outram Street,  
WEST PERTH. W.A.

(M.C. Langslow)  
SECRETARY.  
Post Rec. 2.



No. 938.

Encl. 872B.

HALL

Joan Leake

103627

22nd May, 1943

Assistant Section Officer

Section Officer

26th June, 1947

On Demobilisation

Nil

23rd July, 1947.

for

Group Captain,



# CITIZEN AIR FORCE.

Attestation of No. .... Name .....

Joined at .....

on .....

## QUESTIONS TO BE PUT TO THE RECRUIT BEFORE ENLISTMENT.

- |   |                                |
|---|--------------------------------|
| 1. What is your name? .....   | 1. <i>HALL Joan Leake</i>      |
| 2. Where were you born? .....   | 2. Town <i>Perth</i>           |
|   | State <i>Western Australia</i> |
| 3. What is the date of your birth? (You are warned that if you give a false answer to this question you are liable to be severely punished.) .....  | 3. <i>24th August 1919</i>     |
| 4. Are you a British Subject or a Naturalized British Subject? (N.B.—If the latter, papers to be shown.) .....  | 4. <i>British</i>              |
| 5. If Alien, what is your Nationality? .....  | 5. ....                        |
| 6. What is your Trade or Calling? .....   | 6. <i> Clerk</i>               |
| 7. Are you, or have you been, an Apprentice? If so, to whom, where, and for what period? .....  | 7. <i>no</i>                   |
| 8. Are you married? .....   | 8. <i>no</i>                   |
| 9. Have you ever been convicted by a Civil Court? .....   | 9. <i>no</i>                   |
| 10. Have you ever been discharged from any part of His Majesty's Forces with Ignominy, or for Misconduct, or as Incurable and Worthless, or on account of Conviction of Felony, or of a Sentence of Penal Servitude, or have you been Dismissed with Disgrace from any of His Majesty's Naval Forces? (You are warned that you are liable to heavy punishment if you make a false answer to this question.) ..... | 10. <i>no</i>                  |
| 11. Do you now belong to any of His Majesty's Naval, Military or Air Forces? .....  | 11. <i>no</i>                  |
| 12. Have you ever served in any of His Majesty's Naval, Military or Air Forces? If so, state which, and the cause of your Discharge or Dismissal, or other termination of service .....   | 12. <i>no</i>                  |
| 13. Have you ever been rejected as unfit for His Majesty's Service? If so, on what grounds? .....   | 13. <i>no</i>                  |
| 14. Are you in receipt of a pension under the Superannuation Act of the Commonwealth? .....   | 14. <i>no</i>                  |
| 15. Are you willing to be enlisted under the conditions stated in the Regulations for the Air Force of the Commonwealth of Australia? .....   | 15. <i>Yes</i>                 |
| 16. Do you understand that enlistment is subject to your undergoing a satisfactory X-ray examination and that you will be required to be vaccinated and inoculated after enlistment? .....  | 16. <i>Yes</i>                 |

## DECLARATION.

I, *Joan Leake Hall* .....do solemnly declare that the above answers made by me to the above questions are true, and that I am willing to fulfil the engagements made, and that I thoroughly understand and accept the conditions governing enlistment, promotion, remuster, transfer and discharge from the Service.

Signature of Recruit.....*J. Leake*

## OATH TO BE TAKEN BY RECRUIT ON ATTESTATION.

I swear that I will well and truly serve our Sovereign Lord the King in the Air Force of the Commonwealth of Australia for the term of the duration of the war and twelve months thereafter or until sooner lawfully discharged, dismissed or removed; and that I will resist His Majesty's enemies and cause His Majesty's peace to be kept and maintained; and that I will, in all matters appertaining to my service, faithfully discharge my duty according to law.

SO HELP ME GOD.

(A recruit who objects to take an oath may make an affirmation [see Air Force Regulations]).

## CERTIFICATE OF ATTESTING OFFICER.

The recruit abovenamed was cautioned by me that if he made any false answer to any of the above questions he would be liable to be punished as provided in the Air Force Act and Air Force Regulations of the Commonwealth of Australia.

The questions were then read to the recruit in my presence.

I have taken care that he understands each question, and that his answer to each question has been duly entered as replied to by him.

I have examined his Naturalization Papers, and am of the opinion they are correct. (In the case of a British Subject or Friendly Alien, this is to be struck out.)

The said recruit has made and signed the Declaration and taken the Oath at.....  
in the State of....., this.....day of.....  
19....., before me.

Signature.....

(A Justice of the Peace or Attesting Officer.)



# ROYAL AUSTRALIAN AIR FORCE RESERVE.

I,.....undertake to serve in the  
Royal Australian Air Force Reserve. ....  
(Signature.)

## OATH OR AFFIRMATION.\*

### OATH.

I,.....swear that I will well and truly serve Our Sovereign Lord the King as a member of the Air Force Reserve of the Commonwealth of Australia, and that I will resist His Majesty's enemies and cause His Majesty's Peace to be kept and maintained, and that I will in all matters appertaining to my service faithfully discharge my duty according to law. So help me God!

### AFFIRMATION.

I,....., solemnly and sincerely affirm and declare that I will well and truly serve Our Sovereign Lord the King as a member of the Air Force Reserve of the Commonwealth of Australia, and that I will resist His Majesty's enemies and cause His Majesty's Peace to be kept and maintained, and that I will in all matters appertaining to my service faithfully discharge my duty according to law.

Sworn } before me at.....  
Declared }  
in the State of.....  
this.....day of .....  
..... One  
thousand nine hundred and.....  
(Signature of Person enrolled.)

Name .....  
†(Signature of Officer or Justice of the Peace administering the oath or taking the declaration.) }  
\*A person who objects to take the oath may make the affirmation. Cross out form not used. All amendments must be initialled by the Officer or J.P. witnessing the affirmation.

DESCRIPTION.	Wounds, Scars, or Distinctive Marks.
Age.....years.....months.	
Height.....feet.....inches.	
Weight.....lb.	
Chest Measurement.....inches.	
Vision.....R. Eye.....L. Eye.	
Complexion .....	
Eyes (Colour).....	
Hair (Colour).....	
Religious Denomination.....	

## CERTIFICATE OF MEDICAL EXAMINATION.

The abovenamed recruit has been examined in accordance with the medical standards prescribed for service in the Royal Australian Air Force.

Details of such examination have been recorded, as required by Air Force Orders, on the appropriate form, and copies thereof have been inserted in the recruit's Medical History Envelope (R.A.A.F. Form P/M. 38).

His medical category is.....

(Signature) .....  
Date.....(Rank) .....  
Place.....(Appointment) .....



ROYAL AUSTRALIAN AIR FORCE.

CITIZEN AIR FORCE.

Attestation of No. .... Name HALL Joan Leake

Joined at No. 4 Recruiting Centre, PERTH.

on .....

Questions to be put to the Recruit before Enlistment.

- |  |  |
|--|--|
| 1. What is your name? .. .. .  | 1. <u>Joan Leake HALL</u>                                  |
| 2. Where were you born? .. .. .  | 2. Town <u>ROEBOURNE</u><br>State <u>WESTERN AUSTRALIA</u> |
| 3. Are you a British Subject or a Naturalized British Subject<br>(N.B.—If the latter, papers to be shown.) .. .. .   | 3. <u>Yes British Subject</u>                              |
| 4. What is your Age (You are warned that if you give a false<br>answer to this question you are liable to be severely punished.)   | 4. ....  |
| 5. What is your Trade or Calling? .. .. .  | 5. <u>Typiste</u>  |
| 6. Are you, or have you been, an Apprentice? If so, where, to<br>whom, and for what period? .. .. .  | 6. ....  |
| 7. Are you married? .. .. .  | 7. <u>No</u>   |
| 8. Have you ever been convicted by a Civil Court? .. .. .  | 8. <u>No</u>   |
| 9. Have you ever been discharged from any part of His Majesty's<br>Forces with Ignominy, or for Misconduct, or as Incurable and<br>Worthless, or on account of Conviction of Felony, or of a Sen-<br>tence of Penal Servitude, or have you been Dismissed with Dis-<br>grace from any of His Majesty's Naval Forces? (You are warned<br>that you are liable to heavy punishment if you make a false<br>answer to this question.) | 9. ....  |
| 10. Do you now belong to any of His Majesty's Naval, Military or<br>Air Forces?  | 10. ....   |
| 11. Have you ever served in any of His Majesty's Naval, Military<br>or Air Forces? If so, state which, and the cause of your Dis-<br>charge or Dismissal, or other termination of service.   | 11. ....   |
| 12. Have you ever been rejected as unfit for His Majesty's Service?<br>If so, on what grounds?   | 12. <u>No</u>  |
| 13. Are you willing to be enlisted under the conditions stated in<br>the Regulations for the Air Force of the Commonwealth of<br>Australia?  | 13. <u>Yes</u>   |

DECLARATION.

I, Joan Leake HALL ..... do solemnly declare that the above answers made  
by me to the above questions are true, and that I am willing to fulfil the engagements made.

Signature of Recruit J. Hall

OATH TO BE TAKEN BY RECRUIT ON ATTESTATION.

I swear that I will well and truly serve our Sovereign Lord the King in the Air Force of the Commonwealth of Australia for the term of *the duration of the war and twelve months thereafter* or until sooner lawfully discharged, dismissed or removed; and that I will resist His Majesty's enemies and cause His Majesty's peace to be kept and maintained; and that I will, in all matters appertaining to my service, faithfully discharge my duty according to law.

So HELP ME, GOD.

(A recruit who objects to take an oath may make an affirmation [see Air Force Regulations]).

CERTIFICATE OF ATTESTING OFFICER.

The recruit abovenamed was cautioned by me that if he made any false answer to any of the above questions he would be liable to be punished as provided in the Air Force Act and Air Force Regulations of the Commonwealth of Australia.

The questions were then read to the recruit in my presence.

I have taken care that he understands each question, and that his answer to each question has been duly entered as replied to by him.

I have examined his Naturalization Papers, and am of the opinion they are correct. (In the case of a British Subject, this is to be struck out.)

The said recruit has made and signed the Declaration and taken the Oath at .....

in the State of ....., this ..... day of .....

19....., before me.

Signature.....  
(A Justice of the Peace or Attesting Officer.)



Description of Joan Leake HALL on Enlistment. 7

Age ..... years ..... months.  
Height 5 feet 5 $\frac{1}{4}$  inches.  
Weight 140 lb.  
Chest Measurement 30/33 $\frac{1}{2}$  inches.  
Vision ..... R. Eye ..... L. Eye.  
Complexion Fair  
Eyes (Colour) Dark Brown  
Brown  
Hair (Colour) .....  
Religious Denomination Church of England

WOUNDS, SCARS, OR DISTINCTIVE MARKS.

CERTIFICATE OF MEDICAL EXAMINATION.

The abovenamed recruit has been examined in accordance with the medical standards prescribed for service in the Royal Australian Air Force.

Details of such examination have been recorded, as required by Air Force Orders, on the appropriate form, and copies thereof have been inserted in the recruit's Medical History Envelope (R.A.A.F. Form P/M. 38).

His medical category is .....

Date .....

Place .....

(Rank) .....

(Appointment) .....

CERTIFICATE OF APPROVING OFFICER.

I CERTIFY that this Attestation of the abovenamed recruit is correct, and that the required forms appear to have been complied with. I accordingly approve, and appoint him to .....

.....

If enlisted by special authority, number and date to be here quoted .....

.....

Date .....

Place .....

.....

Commanding .....



(April, 1942)

## WOMEN'S AUXILIARY AUSTRALIAN AIR FORCE

Enrolment No. 103629Name HALLJoan LeakeEnrolled at No. 4 Recruit Centre, PERTH.on 14/1/43

## QUESTIONS TO BE PUT TO THE APPLICANT BEFORE ENROLMENT.

- |  |                                |
|--|--------------------------------|
| 1. What is your name? .....  | 1. <u>Joan Leake HALL</u>      |
| 2. Where were you born? .....  | 2. Town <u>ROEBOURNE</u>       |
|  | State <u>Western Australia</u> |
| 3. Are you a British Subject or a Naturalized British Subject substantially of European descent? .....<br>(N.B.—If the latter, papers to be shown.)                                | 3. <u>British Subject</u>      |
| 4. What is the date of your birth? .....   | 4. <u>24th August, 1919</u>    |
| 5. What is your Trade or Calling? .....  | 5. <u>Advertising Clerk</u>    |
| 6. Are you married? .....  | 6. <u>NO</u>                   |
| 7. Have you ever been convicted by a Civil Court? ....   | 7. <u>NO</u>                   |
| 8. Are you willing to be enrolled under the conditions stated in the Regulations for the Women's Auxiliary Australian Air Force? .....   | 8. <u>YES</u>                  |
| 9. Do you understand that enrolment is subject to undergoing a satisfactory X-ray examination and that you will be required to be vaccinated and inoculated after enrolment? ..... | 9. <u>YES</u>                  |

## DECLARATION.

I, Joan Leake HALL do solemnly declare that the above answers made by me to the above questions are true, and that I am willing to fulfil the engagements made, and that I thoroughly understand and accept the conditions governing enrolment, promotion, remuster, transfer and discharge from the Service.

Signature of Applicant

Joan L. Hall

## CERTIFICATE OF ENROLLING OFFICER.

The questions were read to the applicant in my presence.

I have taken care that she understands each question, and that her answer to each question has been duly entered as replied to by her.

~~I have examined her Naturalization Papers, and am of the opinion they are correct. (In the case of a British Subject, this is to be struck out.)~~

The said recruit has made and signed the Declaration at Perth

in the State of Western Australia this fourth day of January 1943,  
before me—

Signature

M. B. Vandepuer

(Enrolling Officer.)



Description of.....Joan Leske HALL.....on Enrolment.

Age.....23.....years.....4.....months.

Height.....5.....feet.....5 $\frac{1}{4}$ .....inches.

Weight.....140.....lb.

Chest Measurement.....30/33 $\frac{1}{2}$ .....inches.

Complexion.....Fair.....

Eyes.....Brown.....

Hair.....Dark Brown.....

Religious Denomination.....Church of England.....

**WOUNDS, SCARS, or DISTINCTIVE  
MARKS.**

**CERTIFICATE OF MEDICAL EXAMINATION.**

I HAVE examined the abovenamed applicant and certify that she complies with the medical requirements laid down for service in the Women's Auxiliary Australian Air Force.

Date.....4th. January, 1943

Place.....No. 4 Recruiting Centre, Perth.

R. E. H. / H. / H.  
(Signature of Examining Medical Officer.)

**EXTENSION OF ENROLMENT.**

**MEDICAL CERTIFICATE.**

I CERTIFY that I have carefully examined (No.).....  
(Rank)..... (Name).....  
and in my opinion she does not suffer from any disability or ailment likely to interfere with the efficient performance of her duties.  
Place..... Signature of Medical Officer.....  
Date.....

**AUTHORITY FOR EXTENSION.**

Period of enrolment extended for.....months..... Authority.

**EXTENSION OF ENROLMENT.**

**MEDICAL CERTIFICATE.**

I CERTIFY that I have carefully examined (No.).....  
(Rank)..... (Name).....  
and in my opinion she does not suffer from any disability or ailment likely to interfere with the efficient performance of her duties.  
Place..... Signature of Medical Officer.....  
Date.....

**AUTHORITY FOR EXTENSION.**

Period of enrolment extended for.....months..... Authority.

**EXTENSION OF ENROLMENT.**

**MEDICAL CERTIFICATE.**

I CERTIFY that I have carefully examined (No.).....  
(Rank)..... (Name).....  
and in my opinion she does not suffer from any disability or ailment likely to interfere with the efficient performance of her duties.  
Place..... Signature of Medical Officer.....  
Date.....

**AUTHORITY FOR EXTENSION.**

Period of enrolment extended for.....months..... Authority.



1. Rank (in pencil) 103627 S/O		2. Christian Names Joan Leake		3. Surname (block letters) HALL		4. Decorations —	
5. Type and date of commission or engagement, if Airman Pilot C.A.F. 22 MAY 1943 Date of expiry		7. Qualifications, including Flying Instructors' grading whether allotted symbols, whether passed Promotion Exam. (with date) and whether passed Staff College Qualifying Exam.		8. Types of service aircraft flown			
6. Branch or Trade A. and S.D.		10. Date of birth 24 Aug. 1919		12. If married: Date —		9. Type on which most proficient. (if under instruction state total number of hours flown on each type and tests passed.)	
11. Religion C. of E.		13. Medical classfn. Class 1		14. Date and place of last medical Exam. 4.1.43 4 R.C.		15. *Date of last vaccination	
16. *Date of last inoculation 1. T.A.B. 2. Cholera. 3. Plague 4. T.T.		16a. *Blood Group		9 and 13—19 to be kept in pencil			
				*To be inserted in unit copy only			

17. Permanent Address 59 Outram Street, West Perth, W.A.		18. Next of kin. Relationship and Address MR. H. A. HALL. 59 Outram St. WEST PERTH.		19. Name and address of person to be notified in case of casualty *Instead of the next of kin In addition to MRS. H. A. HALL 59 Outram St. WEST PERTH. *Delete as necessary	
20. Periods in hospital, or sick quarters, or sick at home		21. Christian names of wife, and Christian names and dates of birth of dependent children			



22	Courses of Instruction : Subject	Unit	From	To	Result	Authy.
32	ASD Course	S. of Admin.			Pass	

23 Postings and Attachments					Postings and Attachments				
To	Duty	"P" or "A"	Date	Authy.	To	Duty	"P" or "A"	Date	Authy.
10000 depot att 1/6 1/6 Trans. to Adj. duties 6. Hap. C.4. 1 WAAF. D.	Sub. Adj. duties N 5	P A Trans A P.	24/5 12/8/43 8-11-43. 29-11-43 20-12-43	P2226 18/5 M/149 11/5/43 P2478 2/11 P2601 4/12 P2462 23/12. " "					
H.S.D. 3 W.D. 1 PD (staff) 5 PD (STAFF) 5 PD HQ. W.A. LAVERTON (TD & RS)	(OIC W.F. DETACH) Conference Rehab. duties REHAB UNDERINST. Disch Disch. on Demob.	P. A P. P P P P	20.5.44 8.15 July 17.9.45 8/10/45 9.9.45 26.9.46 28.3.47	P2630 9/6 P349 5/7 P2670 4/9. SAHQ. P2390 27/9. W.A. P2918 17/8/46. P2743 23/9/46 P2895 11/3/47					

24 Promotions			25 Record of Attendances at Courts-martial			
Rank	Date	Authority	Date	Place	General or District	For Instruction or Member
ASO S/O	22 MAY 1943 22 11 43	Pgsi 18 CQ 271 23/12/43				



1. Rank (in pencil) S/C		2. Christian Names Joan Leake		3. Surname (block letters) HALL		4. Decorations HONOR. DEC. 5/47 18/2/47 WITH MEDAL	
5. Type and date of commission or engagement, if Airman Pilot C.A.F. 22 MAY 1943 Date of expiry 26/6/47		7. Qualifications, including Flying Instructors' grading whether allotted symbols, whether passed Promotion Exam. (with date) and whether passed Staff College Qualifying Exam. authorised to wear one War Service Chevron. AOC-0142/44 date of issue 25/9/44 JWW F/O		8. Types of service aircraft flown			
6. Branch or Trade A. and S.D.		10. Date of birth 24 Aug. 1919		12. If married: Date		9. Type on which most proficient. (if under instruction state total number of hours flown on each type and tests passed.)	
11. Religion C. & E.		13. Medical classfn. Class 1		14. Date and place of last medical Exam. L. 1. 43. 4 D.C.		15. *Date of last vaccination 15. 1. 43	
		16. *Date of last inoculation 1. T.A.B. 15. 1. 43 2. Cholera. 3. Plague 4. T.T. 23. 3. 43		16a. *Blood Group O 4.			

9 and 13—19 to be kept in pencil

\*To be inserted in unit copy only

17. Permanent Address 59 Outram Street West Perth W.A.		18. Next of kin. Relationship and Address H.A. Hall - Father 59 Outram Street, West Perth. W.A.		19. Name and address of person to be notified in case of casualty *Instead of the next of kin In addition to Mrs H.A. Hall 59 Outram Street West Perth. W.A. *Delete as necessary	
--	--	--	--	---	--

20. Periods in hospital, or sick quarters, or sick at home		21. Christian names of wife, and Christian names and dates of birth of dependent children 12.7	
--	--	---	--



22	Courses of Instruction : Subject	Unit	From	To	Result	Authy.
32	A 95D course	S. of Admin.				

23 Postings and Attachments					Postings and Attachments				
To	Duty	"P" or "A"	Date	Authy.	To	Duty	"P" or "A"	Date	Authy.
1 Waaf Depot	Sub. Adj. Duties	P	24/5	P2226 18/5					
NO 1 TG	Temp duties	A	12/6/43 - 24/6/43	P1149 11/8					
NO 6 RAAR HOSP.	(N/E)	D	29/11/43	P280 9/12					
NO 1 WAARF Depot	Coastal Attach.		20/12/44	P2462 3/12					
NO 1 E.S.		A	29/12/43	P281 28/2					
NO 1 E.S.		A	9/1/44 - 21/1/44	P331 4/1					
NO. 45D.	Admin.	P	20/5/44	P2630 9/5					
NO 1. P.D. (Staff)	Relief Duties	P	14.9.45	P2670 10/4					
S. P. D.		P	8-10-45	P2890 2/6					
S. P. D. A.W.A.		#P	26.9.46	P2743 25/9					
LAVERTON (T.D.R.)	Quartermaster	P	28/3/47	P2895 1/11					
LAVERTON (T.D.&.R.) APPOINTMENT TERMINATED									
			26/6/47						

24 Promotions			25 Record of Attendances at Courts-martial			
Rank	Date	Authority	Date	Place	General or District	For Instruction or Member
A 50 S/o	22 MAY 1943 22-11-43	P951 18 Cof Airo. Sq. 271 1/2				



# RECORD OF LEAVE.

Form P/P. 28.  
[Revised July, 1933]

No. 143627 Rank S/O

Name Hall, J. L.

Mustering Q & S D. Joined 14/1/43

## ANNUAL RECREATION LEAVE

Period	Leave Granted		Routine Order
	From	To	

13/1	8/3		
4-7/46	4/2/47		
14-10/46	7/10/46	8/10/46	2
Nov L	9		
14/1/47	13		
4/1/47	17		

## SPECIAL LEAVE

From	Leave Granted		Routine Order
	To	Days with Pay	


## LEAVE IN LIEU

Due on Account of	Days Due in Lieu	Days Taken		Balance Due
		Date	Number	


RECEIVED

No. 1 P.D.

11/18/47

P.O.R. No. 1

TOTAL pay in lieu on DISCHARGE

48

26/6



**RECORD OF LEAVE.**

No. 103627 Rank 1st Lt.

Name Hall J. L.

Mustering General Joint 4/1/43

ANNUAL RECREATION LEAVE					SPECIAL LEAVE					ARREARS OF LEAVE IN LIEU			
Period	Days Due	Leave Granted		Routine Order	Leave Granted			Routine Order	Due on Account of	Days Due in Lieu	Days Taken		Balance Due
		From	To		From	To	Days without Pay				Date	Number	
4-1-43	4	6-7-43	9-7-43	No 1010 1000									
4-7-43	4			60/43									
4-10-43	4												
4-1-44	8												
4-1-44	12												
4-1-44	4												
4-7-44	8	0800 18-9-44	0800 22-9-44	423/44									
4-10-44	8	0800 25-11-44	0800 1-12-44	459/44									
4-10-44	4	0800 14-12-44	0800 18-12-44	537/44									
4-1-45	1	0800 8-1-45	0800 9-1-45	34/45									
4-1-45	4	0800 16-4/45	0800 20-4/45	455/45									
4-4-45	4												
4-7-45	4/8	0800 6-8-45	1200 11-8-45	1044/45									
4-10-45	6	0800 20-11-45	25-11-45	747									
4-1-46	4			590									
4-4-46	4/8	15-7-46	19-7-46	619/46									

NOTE.—At the close of each leave period the card is to be ruled off.

S. & McD.—15 M 8-42

LEAVE YEAR ENDS 3rd January



[illegible]



## A small, dark, circular mark or stamp, possibly a seal or a hole, located in the lower right corner of the page.

FILE/055

1892

[illegible]



WAAAF

Form P/P. 70  
(Revised June, 1942)

## ROYAL AUSTRALIAN AIR FORCE

Application for a Commission in

GENERAL DUTIES (FLYING) BRANCH  
EQUIPMENT BRANCH  
MEDICAL BRANCH  
ADMINISTRATIVE BRANCH

(Strike out three.)

(To be completed in Applicant's own handwriting)

1. Surname HALL  
(Block Letters)
2. Christian Names Joan Heake  
(In Full)
3. Postal Address of Place of Residence 8A Outram Street.  
West Perth State
4. Business Address West Australian Newspapers Ltd  
St George's Tee., Perth State West Aust.  
Telephone No.—Business B 8161 Private B 7382
5. Date of Birth 24th August, 1919 6. Place of Birth Reebee, wa.
7. Married or Single or Widow. Single 8. Number of Children —
9. Are you a British Subject or a Naturalised British Subject? British Subject
10. State the Nationality of your Parents at their birth:—  
Father British Mother British

NOTE.—If insufficient space on form to fully answer the following questions, additional particulars may be shown on separate sheet(s).

11. Educational Qualifications: (stating examinations passed and certificates or degrees held)  
Junior Certificate  
Book-keeping — Intermediate Certificate
12. Professional Qualifications: (stating examinations passed and certificates or degrees held)  
Diocesan exam. in Child Psychology
13. Present Employer West Australian Newspapers Ltd.
14. Nature of Business Newspaper.
15. Position Held, and Nature and Scope of Duties  
Clerk in Advertising Department. Typing debit  
sheets, receiving advertisements from agents over tele-  
phones, checking vouchers, operating accounting machine,  
Also teaching shorthand at night school

APPROVED

W. H. McIlwraith  
Man Power Officer,  
R.A.A.F. Recruiting Centre, Melbourne.  
12/3/43



16. Particulars of Previous Employment (if any)

Typist to Diocesan Secretary, Church Office,  
Invoicing Clerk, Nam Rubber Company  
Teacher (Shorthand), Hartill's Commercial College

17. Any Technical or Special Qualifications? (If yes, attach particulars)

No

18. Have you been previously examined for Air Force or Civil Flying?

No

19. Details of any Naval, Military, or Air Force Service:

From	To	Rank	Unit	Where Served
			Canteen duties	Perth

20. Have you ever been convicted by a Civil Power? (If yes, particulars must be stated):

No

21. Sports and Games in which most proficient:

Riding, Swimming,  
Tennis and Basketball when at school

22. Details of any Flying Experience—Aircraft Types:

—

23. Have you previously applied for an appointment in any Branch of the Royal Australian Air Force or Active Citizen Air Force? (If so, give particulars and date)

NOTE.—An incorrect answer to this question may disqualify a candidate.

Yes — interviewed June 22, 1942.

24. No. of copies of References attached

25. I hereby certify that the replies set out to the above questions are, to the best of my knowledge and belief, true and correct.

Date 2nd November, 1942: Signature JH Hall

NOTE: A character reference and at least one employer's reference are required. Originals need NOT be attached.

A recent snapshot or photograph—clearly marked with applicant's name and address—must accompany this application.

Replies to questions should be as complete as possible.

All questions MUST be answered.



11. Have you been previously medically examined for Air Force or Civil flying? \_\_\_\_\_

12. ~~Details of any Naval, Military or Air Force Service~~

State experience you have had in any Women's Organisations.

Canteen duty with the Church of England Group of

the Citizens' Reception Committee; member of the Y.W.C.A.

whilst resident in Adelaide, S.A., for 16 months; some years

in the Girl Guides Association.

13. Attach particulars of any experience you have had in the following:

Wireless Telegraphy and Telephony.

Law (commercial, civil, military)

Surveying

Accountancy

Engineering (electrical, mechanical, structural, or civil)

Clerical or administrative

Architecture

Motor boats

Draughtsmanship

Navigation

Internal combustion engines

Meteorology

Fitting or turning

Mathematics (higher)

Carpentry or woodworking of any sort

14. Sports and games in which most proficient \_\_\_\_\_ Riding and swimming

Tennis and basket-ball when at School.

15. Details of any flying experience—aircraft types \_\_\_\_\_

16. Have you previously applied for an Appointment in any Branch of the Royal Australian Air Force or Active Citizen Air Force? (If so, give particulars and date.)

NOTE.—An incorrect answer to this question may disqualify a Candidate.

No.

WOMEN'S VOLUNTARY NATIONAL REGISTER  
Rossiter  
per..... State Secretary

17. No. of copies of References attached \_\_\_\_\_ 4.

(Originals must NOT be attached.) (NOTE: A character reference and at least one employer's reference are required.)

18. Date 8th October, 1941.

Signature J. H. Hall.



**CONFIDENTIAL**

R.A.A.F. Form P/P 29.  
(Revised Sept., 1943.)

## CONFIDENTIAL REPORT

Numerical Assessment
139
228

For R.A.A.F. HQ. use only

Surname HALL Christian Names Joan Leake Personal Number 103627  
(In Capitals)

Rank S/O Acting Rank - Branch A&SD Category or Mustering ADMIN

Occasion for Report ANNUAL REPORT Period of Report 26 9 37 to 26 4 46 \*Medical Category at Date of Report ALB

Name of Next-of-kin Mr. H.A. HALL Address of Next-of-kin 59 Outram Street,  
WEST PERTH, WEST AUST.

Relationship Father

\*To be supplied by Unit Medical Officer.

### INSTRUCTIONS

- Reporting officers must be fully conversant with the orders relating to confidential reports. The following instructions are intended only as a guide.
- Form P/P 29 is to be rendered on the following occasions in respect of the personnel indicated:—
  - Commissioned Personnel (Except R.A.A.F. Nursing Service).**
    - On posting from a unit to which the officer has been posted for three months or more (except in respect of personnel undergoing training courses).
    - On 30th June in each year, unless within the preceding six months the officer has been posted to the unit on whose strength he is borne as at 30th June.
  - Airmen and Airwomen.**

To accompany an application for a commission or in the case of non-commissioned aircrew (where application is not made) to accompany recommendation for a commission. The form is not required in respect of airmen who are recommended for a commission at the conclusion of their aircrew training at Service Flying Training School, Bombing and Gunnery School, etc.
  - Trainees at School of Administration.**

At the conclusion of a course at the School of Administration to be completed in respect of airmen and airwomen undergoing the course.

N.B. Part II of the form is not to be completed in respect of trainees at the School of Administration.
- The following instructions in this paragraph so far as they specify the reporting officers, do not apply to assessments in respect of airmen and airwomen who apply for a commission. In respect of such personnel this form will be completed by the officers and in the manner specified in the orders relating to applications for commissions by airmen and airwomen.
  - The assessment contained in Parts I and II and the statement contained in Part III (paras. 15-19 incl.) will be made by an assessing officer who will normally be the officer commanding the individual who is the subject of the report. Thus in a unit such as a Flying Training School or an Aircraft Depot, which is divided into subordinate units such as Intermediate Training Squadron, Workshop Squadron, etc., the assessing officer will, in respect of personnel within the subordinate unit, be the officer commanding the subordinate unit. If the report is to be made in respect of the officer commanding a subordinate unit, and in the cases of units which are not subdivided into subordinate units, such as Operational Squadrons, the assessing officer will be the Commanding Officer.
  - After completion by the subordinate commander, the report will be passed on to the Commanding Officer, who in the space provided (para. 20) will indicate his concurrence or disagreement.
  - If the C.O. concurs in the report, he may if he thinks it desirable in order to render the report complete or adequate, add further comments in the space allotted for that purpose, but such comment will, of course, be consistent with the assessments of the subordinate commander.
  - If the C.O. disagrees with the report he will not obliterate the assessments of the subordinate commander, but will insert his assessments in red ink where they digress from those of the subordinate commander and he will add his report at para. 20.
  - Sub-paragraphs (iii), (iv) and (v) of this paragraph will not be applicable when the Commanding Officer is the Assessing Officer.
  - Where the subject of the report is a Commanding Officer of a unit under the immediate control of an area or group, the A.O.C. will be the assessing officer.
  - Officers of the Medical Branch will be assessed as regards proficiency in duty (para. 12, Part II) only by an officer of the Medical Branch, who will be, where it is necessary to assess the senior station or unit medical officer, the P.M.O. of the appropriate group or area. Group and area P.M.O.'s and medical officer members of their staffs will be assessed by D.G.M.S., as will be also members of the staff of the Medical Directorate of Air Force Headquarters.
    - Similar provisions as to those set out in sub-paragraph (a) will apply to dental officers.
    - Where the officer to be assessed is a chaplain he will be assessed in respect of proficiency in duty by his Commanding Officer, which assessment will be submitted through Group or Area Headquarters to the appropriate staff chaplain at Air Force Headquarters for his further assessment (to be made in red ink) should such appear to him to be necessary.
  - All reports emanating from units will be signed on behalf of the Group or Area Headquarters in the space provided for that purpose at para. 21. Remarks will be made on behalf of the group or area only if thought necessary. The appropriate individual to sign on behalf of Group or Area Headquarters will be the senior staff officer whose function it is to supervise within the group or area duties of the nature performed by the individual, the subject of the report.
- The assessments in Parts I and II are to be made by inserting a cross in the brackets opposite the one statement in each of paragraphs 1-11 inclusive in Part I, and 12-14 inclusive in Part II, which best describe the individual being assessed.
  - The questions and comments which are printed in italics as a heading to each one of the above-mentioned paragraphs are inserted only for the purpose of directing the assessing officer's mind to the matters which he should consider before proceeding to each assessment.
- In arriving at an assessment in respect of commissioned personnel the assessing officer shall consider the subject of the report in the light of his temporary rank, irrespective of seniority in that rank. Thus, in assessing a Pilot Officer under the heading "Proficiency in Duty, etc." in Part II, the Pilot Officer's ability will not be assessed by comparison with that of a Flight Lieutenant, but by comparison with that of other Pilot Officers.
  - However, in arriving at an assessment in respect of non-commissioned aircrew who are recommended for a commission, the Assessing Officer will not assess by comparison with the standard which is expected of an airman of the rank or seniority of the subject of the report, but will bear in mind that the subject of the report is to be assessed as a potential officer and will accordingly make his standard of assessment that which is expected of an average officer.
  - An airman or airwoman who applies for a commission will be assessed in accordance with the standards specified in the orders relating to application for such commissions.
- Adverse reports on officers must be initialled by the individual subject to the report before his departure from the unit.



**PART I**  
(Include in ALL Reports)

**1. APPEARANCE AND BEARING:**

*What sort of first impression does he make? Does he look a well set up, erect person? Is he well groomed or slovenly? Smart or slack, attractive or unattractive in bearing? This applies not only on parade. Observe in mess, at games, off duty.*

Careless in dress and bearing — — — — — ☐  
Pays some regard to appearance but unimpressive ☐  
Passable, the average ordinary-looking individual ☐  
Creates a distinctly favourable impression. Neat and smart — — — — — ☒  
Most impressive. Stands out among his fellows — ☐

**3. MENTAL ALERTNESS.**

*How readily does he grasp the meaning of a question or appreciate a situation? Is he slow to apprehend even the more obvious points, or is he adaptable and quick to grasp essentials even where a problem may be unfamiliar and involved or difficult?*

Exceptionally keen and quick on the uptake — — ☐  
Adaptable and quick in grasping question and new ideas — — — — — ☐  
Catches on easily without too much explanation — ☒  
A plodder, but slow to appreciate subtle points — ☐  
Slow and confused in understanding — — — — — ☐

**5. SELF-CONFIDENCE:**

*Does he seem to be uncertain of himself, hesitant and lacking in assurance, easily bluffed? Or is he wholesomely self-confident and assured? Has he the courage of his convictions?*

Timid, self-conscious, easily subdued — — — — — ☐  
Uncertain of himself, lacks force or tries to bluff ☐  
Sufficient self-assurance, does not back down too easily — — — — — ☒  
Wholesomely self-confident and decisive — — — — ☐  
Over-confident, tends to rash decision — — — — ☐

**7. EMOTIONAL STABILITY:**

*How well poised is he emotionally? Is he touchy, sensitive to criticism, easily upset? Is he irritated or impatient when things go wrong? Is he steady and self-controlled?*

Excitable, loses his head easily — — — — — ☐  
Somewhat moody or capricious — — — — — ☐  
Fairly well balanced, cool-headed — — — — — ☒  
Retains balance and judgment under most adverse and disconcerting circumstances — — — — — ☐

**9. DEPENDABILITY:**

*Consider how dependable he is. Watch for the "buck passer," the one with the ready excuse.*

Too irresponsible to be entrusted with important duties — — — — — ☐  
Somewhat slack in the performance of his duties ☐  
Reasonably responsible in routine and minor matters ☒  
Completely dependable for the performance of all ordinary duties — — — — — ☐  
Can always be relied upon to do his work regardless of difficulty — — — — — ☐

**11. LEADERSHIP:**

*Consider the extent to which others have confidence in him and follow his direction.*

Does not carry much weight with his fellows — — ☐  
Quite content to be a follower and let others take the lead — — — — — ☐

**2. TEMPERANCE:**

*Observe on duty, in mess and off duty. Temperance is not to be confused with teetotalism.*

Chronic inebriate — — — — — ☐  
Commonly intemperate to the extent of prejudicing efficiency or good order and discipline — — ☐  
Occasionally intemperate but not to the extent of impairing personal efficiency or prejudicing good order and discipline — — — — — ☐  
Consistently temperate — — — — — ☒

**4. POWER OF EXPRESSION:**

*Some men express themselves directly and convincingly, communicating their ideas whether spoken or written clearly and readily. Others fail either because they have too poor a command of the language or because they are too wordy.*

Incoherent. Does not make himself clear — — — ☐  
Has a tendency to ramble and become involved or is somewhat hesitant and inarticulate — — — ☐  
Usually gets his ideas across — — — — — ☒  
Shows superior ability to express himself — — — ☐  
Most forceful and convincing — — — — — ☐

**6. INITIATIVE:**

*Consider his ability to go ahead with work without being told every detail and to make practical suggestions for doing work in a better way.*

Needs constant direction, rarely capable of independent decision — — — — — ☐  
Performs routine work satisfactorily after instruction — — — — — ☐  
Satisfactory, displays minor constructive ability — ☒  
Resourceful in solving problems or overcoming difficulties — — — — — ☐  
Reveals outstanding foresight and constructiveness in his work — — — — — ☐

**8. ENERGY:**

*Some put very little effort into their work, others may work in tremendous spurts and then wilt, others are consistently energetic. Consider energy and application to work day in and day out.*

Indifferent, half-hearted, lacks interest — — — ☐  
Does no more than he is required to do — — — ☐  
Output of work steady and satisfactory — — — ☒  
Industrious and vigorous, shows willingness to do more than average amount of work — — — ☐  
Unusually energetic, most productive — — — ☐

**10. CO-OPERATION:**

*Consider how well he works with a group. Does he give whole-hearted support to a common cause? Does he display active interest in unit affairs?*

Not co-operative. Difficult — — — — — ☐  
Constrained and self-centred, but co-operates under pressure — — — — — ☐  
Somewhat reserved and formal, but does co-operate ☒  
Keen to co-operate — — — — — ☐  
Definitely promotes harmony and goodwill — — — ☐

Can lead in minor affairs — — — — — ☒  
Can lead in important affairs — — — — — ☒  
Skilful in directing others, inspires confidence and commands respect—a born leader — — — — — ☐

**PART II**

Part II not to be completed in respect of Trainees at School of Administration.

DUTIES UPON WHICH AT PRESENT ENGAGED:

N.B. State not only the general nature of duties, but also brief, precise details—e.g. Flying duties  
(G/R operational) or  
(Service Instructor) or  
(F/Commander E.F.T.S.), etc., etc.

**12. PROFICIENCY IN DUTIES UPON WHICH ENGAGED:**

*Consider how proficient he is in the discharge of his duties.*

Exceptional—stands out unmistakably in the performance of his duties — — — — — ☐  
Superior—knows his work and does it well — — ☐  
Not outstanding—does his work as well as the average — — — — — ☒  
Slightly below average — — — — — ☐  
Inferior—poorly qualified—below standard — — ☐

**14. SERVICE KNOWLEDGE:**

Surpasses others both in scope of Service knowledge and in ability to keep up to date — — — — ☐  
Sound Service knowledge and systematically strives to keep abreast of new developments — — — ☐

**13. ADMINISTRATIVE ABILITY:**

*Consider the extent to which he displays organising and supervising ability.*

Outstanding organiser—produces excellent results promptly — — — — — ☐  
Organises effectively and gets things done well — ☒  
Moderately capable in routine manner — — — ☐  
Somewhat inferior—does not organise things very well — — — — — ☐  
Confused in carrying out his work—busy without accomplishment — — — — — ☐

Moderately well informed and steadily qualifying for greater responsibility — — — — — ☒  
Somewhat deficient in Service knowledge, but slowly improving — — — — — ☐  
Deficient in Service knowledge and makes little attempt to improve — — — — — ☐



**PART III**  
(Include in ALL Reports)

**ASSESSING OFFICER'S STATEMENT**

15. Any special remarks or observations not covered by this assessment:—

*See Para. 20*

16. State any special qualifications for employment other than that on which engaged or alternative employment for which better suited:—

17. If an airman or airwoman, record hereunder any entries on conduct sheets. If none, write "Nil."

18. (Applicable only to airmen and airwomen.)

Strike out the inapplicable portions:—

	NOT RECOMMENDED	}	for a commission.
	RECOMMENDED		
	SPECIALY RECOMMENDED		

19. This assessment is made from my personal knowledge of the individual concerned.

Unit..... Signature, Rank and Appointment  
Date..... of Assessing Officer.



**PART III (cont.)**  
**COMMANDING OFFICER'S STATEMENT**

{ I concur in the foregoing assessment.  
{ I disagree with

20. Remarks: *Sgt Hall is a pleasant, nice looking girl with a shy, lady-like manner. She is polite, nicely spoken and unobtrusive. Since taking over as Cpl. WAAAF in this Area, she has been the only WAAAF officer in the command and whereas, by virtue of the small numbers under her command and their concentration at Pearce, her job has not been a difficult one, the very absence of WAAAF troubles of any sort must be taken as indicative of satisfactory work on her part.*

Unit *H.Q. Western Area* *[Signature]* *Staff.*  
Date *8 Jan 1947* *D. R. CHAPMAN* Signature and Rank of  
Commanding Officer.  
*S.O. 17.*

**GROUP OR AREA HEADQUARTERS' REMARKS**

21. *9 [unclear]*

Command *H.Q. W.A.* *[Signature]*  
Date *13/1/47.* *CO WESTERN AREA.*  
Signature, Rank and Appointment.

NOTE: If insufficient space to supply full particulars in paras. 15-21 inclusive, additional particulars are to be shown on separate signed sheet.

For use at R.A.A.F. H.Q. only.

Computed and Recorded

NOTED *[Signature]*



# GENERAL CONDUCT SHEET.

Sheet Destroyed.....

Date of Last Entry .....

### Number of Cases of Drunkenness .....

Date of Last Instance of Drunkenness .....

† Certified Correct..... Rank ACW Date 4/1/43.....

Official No. 103627	Name HALL Joan Leake
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(In full.)

Signature and  
Rank of O.C.

Sheet No.

(In letters.)

Date..

Unit and Place.	Date of Offence.	Rank.	Cases of Drunkenness [in red ink].	Offence.	Witnesses.	Punishment Awarded.	Date of Award or of Award Dispensing with Trial.	By whom Awarded.	Initials and Rank of Officer making Entry and Remarks with Date.
				<i>W. J. J. J.</i> Assist. Section Officer, Adjutant, No. 3 W.A.A.F. Training Depot, Kariyup, W.A.					
				<i>Certified No Entry</i>	<i>29 MAR 1943</i>				
				<i>Certified No Entry</i>	<i>21 MAY 1943</i>				

\* "General" or "Service" to be inserted here with suitable rubber stamp.

For method of making entries see Appendix 8/I/1.

† To be signed by the Adjutant.



HALL

J. L

103624.